

BTT10 Microsoft Excel Assignment

1. Create the following spreadsheet.
2. Use a formula to calculate the Games column by adding the Wins, Losses and Ties. The formula is $W + L + T$.
3. Use a formula to calculate the points. A team gets two points for a win and one for a tie. The formula is $W * 2 + T$.
4. Use a formula to calculate the total of the For column and Against column.
5. Sort the teams by Points (highest to lowest).
6. Show me your completed spreadsheet.

OHL West Division							
Team	G	W	L	T	F	A	P
Erie		22	26	3	188	213	
London		31	16	3	236	183	
Plymouth		27	17	1	199	170	
Sarnia		23	18	8	187	176	
SS Marie		14	29	4	187	230	
Windsor		14	31	6	208	252	
			Total:				